

VASISHTHA GENESIS SCHOOL, BARDOLI  
HALF YEARLY EXAMINATION (ACADEMIC SESSION 2025-26)  
SYLLABUS, PAPER PATTERN FOR CLASS IX – IT(402)

Dear Parents,

You are requested to go through the following carefully to find the necessary amendments in the Subject IT(402).

Subject	Syllabus	Paper Pattern
Information Technology (402)	<b>Part A Employability Skills</b> <b>Unit :3 Information and communication skills-I</b> Ch-7 Introduction to IT Ch-8 Components of Computer system Ch-9 Peripherals Devices Ch-10 Basics of Internet Ch-11 Introduction to E-Mail <b>Unit:-4 Entrepreneurial skill-I</b> Ch-12 types of business activity <b>Part B Subject Specific Skills</b> <b>Unit-3 Digital Documentation</b> Ch-4 Introduction to Word Processor Ch-5 Editing text using Writer Ch-6 Apply Formatting Features Ch-7 Working with Tables Ch-8 Printing a Document Ch-9 Mail Merge <b>Unit-4 Electronic Spreadsheet</b> Ch-10 Introduction to Spreadsheet Ch-11 Entering Data in Worksheet Ch-12 Formatting Data in Worksheet Ch-13 Cell Referencing in Spreadsheet Ch-14 Charts in Worksheet	<b>SECTION A: OBJECTIVE TYPE QUESTIONS</b> Q. 1 Answer any 4 out of the given 6 questions on Employability Skills (1x4=4) Q. 2 Answer any 5 out of the given 6 question (1x5=5) Q. 3 Answer any 5 out of the given 6 question (1x5=5) Q. 4 Answer any 5 out of the given 6 question (1x5=5) Q. 5 Answer any 5 out of the given 6 question (1x5=5) <b>SECTION B: SUBJECTIVE TYPE QUESTIONS</b> * Answer Any 3/5 questions on Employability Skills in 20–30 words (2x3=6) *Answer any 4/6 questions in 20 – 30 words each (2x4=8) *Answer any 3/5 questions in 50– 80 words each (4x3=12)

Note: Part – A (Unit -4 Employability Skills) Ch-13 Characteristics of Entrepreneurship has been eliminated from the Half Yearly Syllabus.



Exam Department



Vice Principal



Principal