



SHREE VASISHTHA VIDHYALAYA

Computer Worksheet 2024-25



Name : - _____

Std.:- III - _____

Roll No. :- _____

Worksheet No:- PA1 – 01

Date : - _____

Q-1 Fill in the blanks.

Microsoft, Process, System software, easy, Hardware, Restarting, CPU

- 1) IPO stands for Input – _____ – Output.
- 2) Windows 10 is develop by _____.
- 3) An operating system is an example of _____.
- 4) MS windows operating system is _____ to use.
- 5) _____ also known as Processor or Microprocessor.
- 6) We can touch and feel the _____.
- 7) _____ the computer means it shuts down and starts up again immediately.

Q-2 Write 'T' for true and 'F' for false.

- 1) Small pictures on the desktop are called icons. _____
- 2) Booting is not the function of an Operating System. _____
- 3) A computer can perform thousands of calculation in a second. _____
- 4) Keyboard, Mouse and Scanner are the examples of processing devices. _____

Q-3 Tick '✓' the correct option.

- 1) Any instructions given to the computer is called _____.
a) Input b) Output c) Process
- 2) _____ Menu can be opened by pressing Windows key on the keyboard.
a) Start b) File c) Edit
- 3) We can arrange the icons in alphabetical order on the desktop by using _____.
a) Auto arrange icons b) Sort by c) Moving an icon
- 4) _____ is used to search for items on your computer.
a) Start Menu b) Find & Replace c) Search Box
- 5) CPU stands for Central _____ Unit.
a) Progressing b) Processing c) Producing
- 6) The result of processing is known as _____.
a) Output b) Input c) Process

Q-4 Answer the following questions.






- 1) The information displayed on monitor is called _____
- 2) Which devices are used to enter data in a computer? _____
- 3) A software program that controls overall activities of a computer. _____
- 4) Which is a small and portable storage device? _____
- 5) The process of restart a computer that is already on is called, _____

Q-5 Match the following.

“A”

- 1) Input device
- 2) Output device
- 3) Processing device
- 4) Storage device
- 5) Operating system

“B”

- a) 
- b) 
- c) 
- d) 
- e) 

Ans:- 1-_____, 2-_____, 3-_____, 4-_____, 5-_____

Q.6. Application based question.

Reema is frequently working on her laptop and has a messy desktop with lots of files and folders and different other Icons on it. Tell her how she can arrange the desktop Icon to make it organized.
