

# SHREE VASISHTHA VIDHYALAYA

**Computer Worksheet 2024-25** 

Name : -

Worksheet No:- PA1 – 01

Std.:- III -

Roll No. :-

Date : -

#### **O-1** Fill in the blanks.

### Microsoft, Process, System software, easy, Hardware, Restarting, CPU

IPO stands for Input – \_\_\_\_\_ – Output. 1)

- 2) Windows 10 is develop by \_\_\_\_\_\_.
- 3) An operating system is an example of \_\_\_\_\_\_.
- MS windows operating system is to use. 4)
- also known as Processor or Microprocessor. 5)
- We can touch and feel the \_\_\_\_\_. 6)
- 7) \_\_\_\_\_\_the computer means it shuts down and starts up again immediately.

#### Write 'T' for true and 'F' for false. **O-2**

1) Small pictures on the desktop are called icons.

- Booting is not the function of an Operating System. 2)
- A computer can perform thousands of calculation in a second. 3)
- Keyboard, Mouse and Scanner are the examples of processing devices. 4)

#### Tick ' $\checkmark$ ' the correct option. Q-3

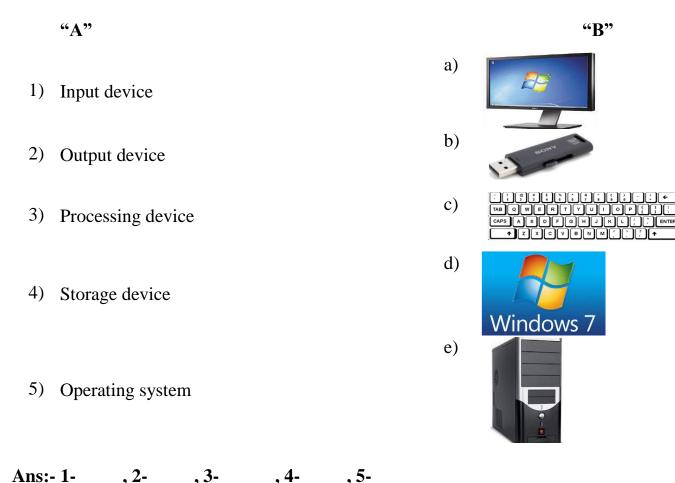
Any instructions given to the computer is called \_\_\_\_\_\_. 1) c) Process a) Input **b**) Output \_\_\_\_\_ Menu can be opened by pressing Windows key on the keyboard. 2) a) Start **b**) File c) Edit We can arrange the icons in alphabetical order on the desktop by using \_\_\_\_\_\_. 3) c) Moving an icon a) Auto arrange icons **b**) Sort by 4) is used to search for items on your computer. **b**) Find & Replace c) Search Box **a**) Start Menu CPU stands for Central \_\_\_\_\_ Unit. 5)

- **a**) Progressing **b**) Processing c) Producing The result of processing is known as \_\_\_\_\_. 6)
  - a) Output c) Process **b**) Input

### Q-4 Answer the following questions.

- 1) The information displayed on monitor is called
- 2) Which devices are used to enter data in a computer?
- 3) A software program that controls overall activities of a computer.
- 4) Which is a small and portable storage device?The process of restart a computer that is already on is
- 5) called,

### Q-5 Match the following.



## Q.6. Application based question.

Reema is frequently working on her laptop and has a messy desktop with lots of files and folders and different other Icons on it. Tell her how she can arrange the desktop Icon to make it organized.