



SHREE VASISHTHA VIDHYALAYA

Computer Worksheet 2025-26



Name : - _____

Std.: - V - _____

Roll No. :- _____

Worksheet No: Term1- 02

Date: - _____

Ch. 5: Internet- Electronic Mail (E-Mail)

Q- 1 Tick the correct option.

Q-2 Write True or False.

- 1) First e-mail application was developed by Sabeer Bhatia. _____
- 2) The first e-mail application was developed in 1971. _____
- 3) An e-mail address is a combination of a user name and a domain name. _____
- 4) Drafts stores messages that you saved but have not yet finished composing. _____
- 5) An e-mail address can use commas, spaces or brackets. _____
- 6) Sent Mail stores outgoing messages that you have sent. _____
- 7) The message written in capital letters is called Bounced. _____
- 8) Outbox stores your incoming messages. _____

Q-3 Fill in the blanks.

- 1) _____ developed the first e-mail application.
- 2) An e-mail address is a combination of a _____ and _____.
- 3) Domain name is separated into two parts by a _____.
- 4) A message that returns to us because it cannot reach its destination is called a _____.
- 5) A message written in capital letters is called _____.
- 6) E-mail is extremely _____.
- 7) _____ button allows you to delete the selected messages.
- 8) _____ stores messages that you saved but have not finished composing.
- 9) All deleted e-mail messages are stored in _____ folder.
- 10) All unsolicited messages are stored in _____ folder.

Q-4 Answer the following questions.

- 1) Which box stores your incoming messages? _____
- 2) Which button allows you to write a new e-mail message? _____
- 3) Which button will allow you to send a reply to someone who has sent you mail? _____
- 4) Which button will help you forward a message? _____
- 5) Which button allows you to take a printout of your mail? _____
- 6) Which option allows you to automatically add contact information? _____
- 7) The process of transferring files from the Internet to your computer. _____
- 8) Write the name of any two mail service providers. _____ , _____
- 9) In which year Gmail was launched. _____
- 10) The small chunks of e-mail message which are broken by the internet are called. _____

Q-5 Write the full form for the following.

1.	IP	
2.	E-MAIL	
3.	CC	
4.	BCC	
5.	GMAIL	

Q-5 Write the e-mail abbreviations for the following.

1. As soon as Possible		2. By the way	
3. See you		4. I Don't know	

