



SHREE VASISHTHA VIDHYALAYA.



Computer Worksheet 2025-26

Name : _____

Std : IV - _____

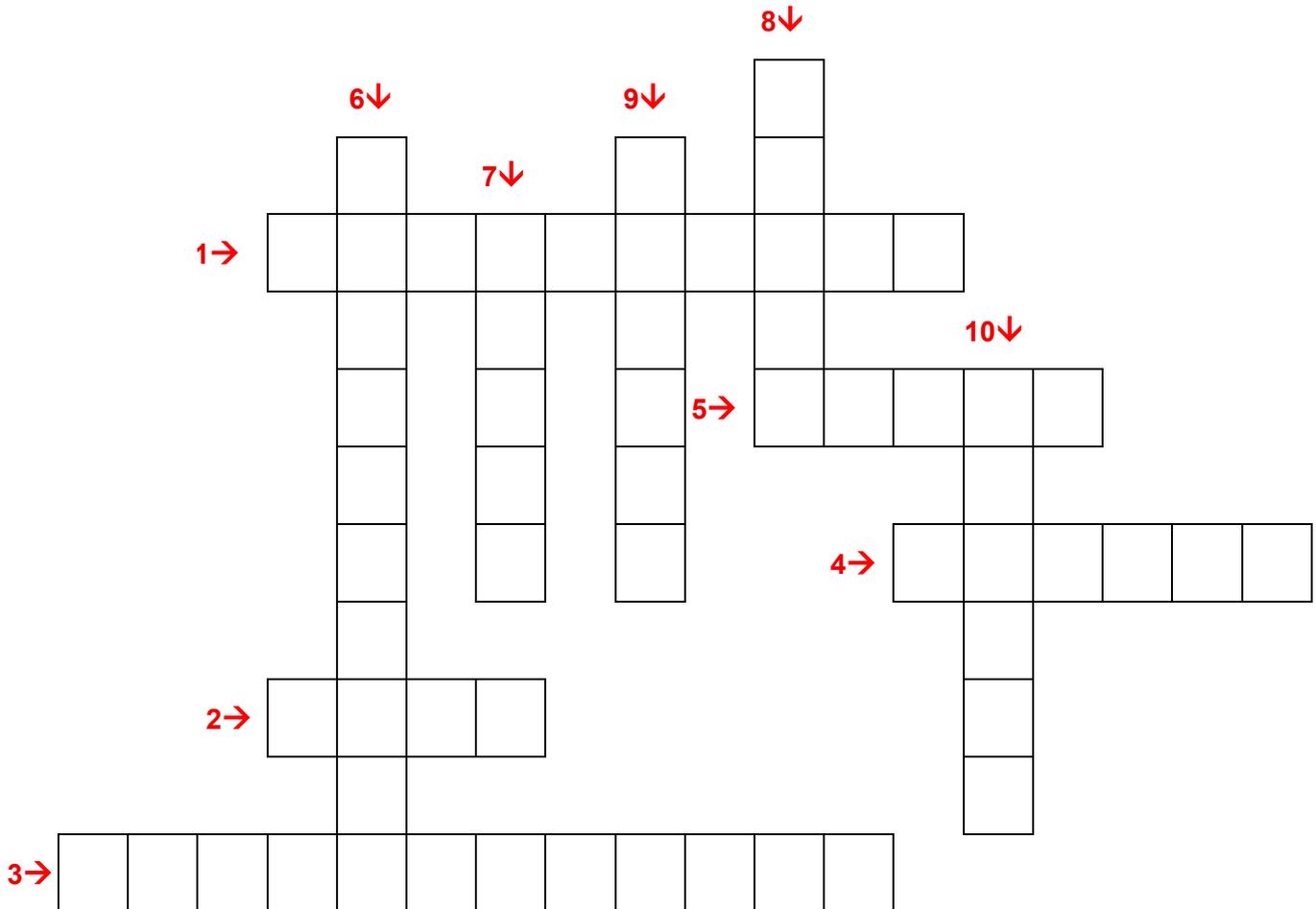
Roll No. : _____

Worksheet No : Term2-02

Date : _____

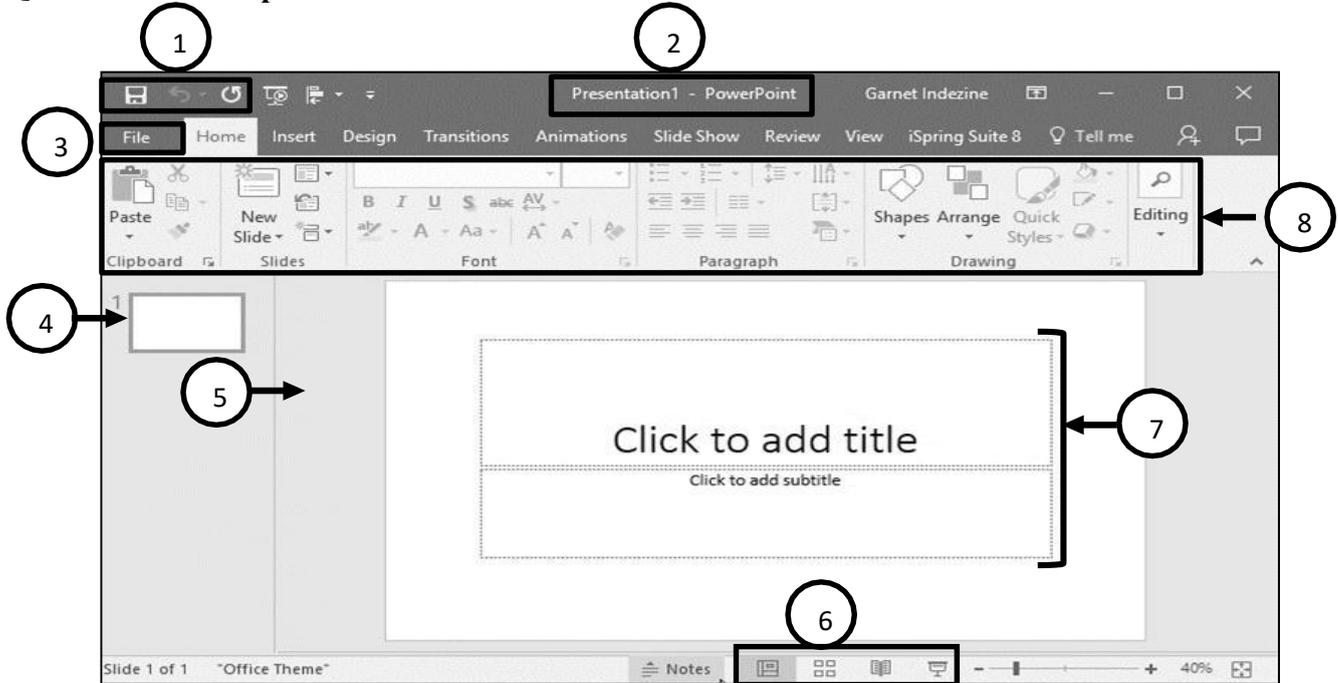
Ch.3 Word Editing & Formatting, Ch. 4 PowerPoint – Introduction, Ch.8 AI in Smart Homes

Q-1 Solve the Cross Word Puzzle.



Across:	Down:
1. Changing text size, colour or style is called text	6. Software used to create presentations.
2. Speech recognition App	7. Adds pictures, videos or sound to slides.
3. A smart device that listens and talks back	8. A page shown during a PowerPoint presentation.
4. Detects motion, heat, or sound	9. Slants the text.
5. Key used to start a new line in a document	10. Smart homes save this by turning devices off

Q-2 Label the components of PowerPoint window.



1)	5)
2)	6)
3)	7)
4)	8)

Q-3 Application Based Questions:

1) Observed the alongside figure and give the answer:

a) Which feature has been applied on “Colours Name”?

Ans: _____

b) Which type of list is applied on the typed text?

Ans: _____

c) Name the tab and the group of list applied on the typed text.

Ans: _____



2) You want text and images to appear together when clicked. Which PowerPoint effect will you use?

Ans: _____

3) You want to move from one slide to another smoothly during a presentation. Which PowerPoint feature is used?

Ans: _____

4) A voice assistant understands different voices of family members. What AI ability is being used?

Ans: _____

5) You want to learn new words while editing your document. Which Word feature should you explore?

Ans: _____

6) Your teacher says there are spelling mistakes in your project. How will you find and fix them quickly?

Ans: _____