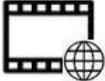




**Q-3 Write true or false.**

- 1) We can insert text, graphics and charts to a slide. \_\_\_\_\_
- 2) Theme is selected using Design tab. \_\_\_\_\_
- 3) An animation is a visual effect that appears when you move from one slide to another. \_\_\_\_\_
- 4) Selected text appears underline on the screen. \_\_\_\_\_
- 5) You cannot insert online pictures in slide. \_\_\_\_\_
- 6) The Slide Show view allows you to see all the slides at once. \_\_\_\_\_
- 7) You can use transitions to add effects between slides. \_\_\_\_\_
- 8) PowerPoint does not allow adding sound or music to presentations. \_\_\_\_\_
- 9) The "Animations" tab is used to change the background of slides. \_\_\_\_\_
- 10) You cannot change the background color of a slide. \_\_\_\_\_

**Q-4 Identify the picture related to MS-Power Point and name it.**

**Q-5 Write the Tab and Group of the following options.**

	<b>Tab</b>	<b>Group</b>
1) New slide		
2) Layout		
3) Chart and SmartArt		
4) Pictures and Online Pictures		
5) Start from Beginning		
6) Bold / Italic / Underline		
7) Insert Table		
8) Audio and Video		

