



# Shree Vasishtha Vidhyalaya

## Computer Worksheet (2026-27)

Name :- \_\_\_\_\_

Std.:- III - \_\_\_\_\_

Roll No. :- \_\_\_\_\_

Worksheet No:- PA1-01

Date :- \_\_\_\_\_

### Ch:1 Windows operating system

#### Q-1 Fill in the blanks.

Microsoft, apps, Restarting, Desktop, easy, folder

- 1) Windows 10 is developed by \_\_\_\_\_.
- 2) MS windows operating system is \_\_\_\_\_ to use.
- 3) \_\_\_\_\_ the computer means it shuts down and starts up again immediately.
- 4) \_\_\_\_\_ is the main screen of the Windows 10.
- 5) A \_\_\_\_\_ is used to store a group of files.
- 6) Sleep mode in Windows saves electricity and keeps \_\_\_\_\_ open.

#### Q-2 Write 'T' for true and 'F' for false.

- 1) Small pictures on the desktop are called icons. \_\_\_\_\_
- 2) Booting is not the function of an Operating System. \_\_\_\_\_
- 3) You can open the Start menu by pressing Ctrl key. \_\_\_\_\_
- 4) Windows 97 is the previous version of Windows 10. \_\_\_\_\_
- 5) You can move an icon on the desktop by double clicking it. \_\_\_\_\_

#### Q-3 Answer the following questions.

- Write any two methods to start an App in Windows 10.

Ans.: \_\_\_\_\_  
\_\_\_\_\_

#### Q-4 Application based question.


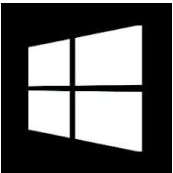
- Reema is frequently working on her laptop and has a messy desktop with lots of files and folders and different other Icons on it. Tell her how she can arrange the desktop Icon to make it organized.

Ans.: \_\_\_\_\_

**Q-5 Tick '✓' the correct option.**

- 1) Menu can be opened by pressing Windows key on the keyboard.
  - a) Start
  - b) File
  - c) Edit
- 2) We can arrange the icons in alphabetical order on the desktop by using \_\_\_\_\_.
  - a) Auto arrange icons
  - b) Sort by
  - c) Moving an icon
- 3) \_\_\_\_\_ is used to search for items on your computer.
  - a) Start Menu
  - b) Find & Replace
  - c) Search Box
- 4) Which of the following is an operating system?
  - a) Windows
  - b) Notepad
  - c) Paint
- 5) What does GUI stand for?
  - a) Graphic User Interface
  - b) Graphical User Interface
  - c) General User Int
- 6) The process to restart a computer that is already on is called \_\_\_\_\_ booting.
  - a) Cold
  - b) warm
  - c) hot
- 7) Double-clicking the \_\_\_\_\_ mouse button can open any program on the desktop.
  - a) Right
  - b) left
  - c) none of these
- 8) How can you move an icon?
  - a) Right click and move
  - b) Click and drag with the mouse
  - c) Double click

**Q-6 Identify the following icons and write their function.**

Icon	Name of the icon	Function of the icon
a) 		
b) 		
c) 