

VASISHTHA GENESIS SCHOOL, BARDOLI

(Academic Session: 2026-27)

Date: _____ **Class:** I **Div:** A / B / C **Roll No:** _____ **Sub:** Computer
Name: _____ **PT 2 Revision Worksheet (Answer Key)**

Q1. Choose the correct option and answer the following questions:

1. Arrow keys are used for moving the _____ on the screen.
(a) hand (b) **cursor** (c) keys (d) none
2. The longest key on the keyboard is _____ key.
(a) Enter (b) Caps Lock (c) **Spacebar** (d) none
3. _____ keys are used to perform different functions.
(a) Number (b) Caps Lock (c) **Function** (d) Alt
4. The small arrow on the monitor screen is known as mouse _____.
(a) tail (b) head (c) **pointer** (d) back
5. Clicking and holding the left button while moving the mouse is called _____.
(a) **dragging** (b) single – click (c) double - click (d) click

Q2. Fill in the blanks with the words given in brackets:

1. There are four arrow keys on the keyboard. (**four / nine**)
2. A mouse is used to draw and paint. (**CPU / mouse**)
3. Function keys are located on the top row on the keyboard. (**bottom / top**)
4. Pressing the right mouse button once is called right – click. (**left / right**)
5. Writing on a computer using the keyboard is called typing. (**typing / drawing**)
6. The mouse is kept on the mouse pad. (**pad / pencil**)
7. To move the scroll wheel of the mouse, use your index finger. (**little / index**)

Q3. State whether the following statements are 'True' or 'False':

1. Caps Lock key is a special key. **True**
2. Alphabet keys are used to type words. **True**
3. There are two Enter keys on the keyboard. **True**
4. Mouse has a short wire. **False**

Q4. Complete the given words.

1. ALP <u>H</u> ABE <u>T</u>	2. NU <u>M</u> BE <u>R</u>
3. KE <u>Y</u> BO <u>A</u> RD	4. R <u>E</u> TU <u>R</u> N

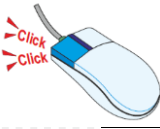
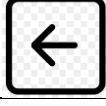
5. ARROW

6. BACKSPACE

7. MOUSE

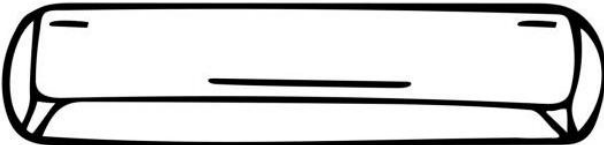
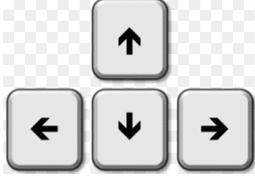
8. HOLDING

Q5. Match the following columns:

Column 'A'	Ans	Column 'B'
1. 	1. <u>d</u>	a) Right – click
2. 	2. <u>c</u>	b) move the cursor down
3. 	3. <u>b</u>	c) Scroll wheel
4. 	4. <u>a</u>	d) move the cursor up
5. 	5. <u>g</u>	e) Double - click
6. 	6. <u>e</u>	f) move the cursor one character left
7. 	7. <u>f</u>	g) move the cursor one character right

Q6. Identify the given images using the help box and write their names below:

(Number Keys, Spacebar key, Mouse pointer, Alphabet keys, Arrow keys, Enter key)

1.  <u>Spacebar key</u>	2.  <u>Mouse pointer</u>
3.  <u>Number Keys</u>	4.  <u>Enter key</u>
5.  <u>Alphabet keys</u>	6.  <u>Arrow keys</u>